

# THE CONWAY ONE DESIGN CLASS ASSOCIATION CONSTITUTION

## 1 Name

The name of the Association shall be the Conway One Design Class Association ('The Association')

## 2 Objects

The objects of the Association shall be :

- 2.1 to encourage promote and control the building preservation and maintenance of Conway One Design yachts as a one-design class
- 2.2 to promote the racing of Conway One Design yachts (C.O.Ds) under the auspices of the Conway Yacht Club ('CYC')
- 2.3 to foster links with other traditional one-design classes and associations

## 3 Association Year

3.1 The Association Year shall be the period from the end of the sailing season in one year to the end of the sailing season in the following year

3.2 In this Constitution:

- (a) The expression 'year' means 'Association Year' (as defined above) unless the contexts prohibits; and
- (b) the expression 'end of the sailing season' means the date of the last race scheduled for the Conway One Design Class in the CYC sailing programme

## 4 Membership

4.1 No person shall be entitled to be a member of the Association unless he is also a member of CYC except an honorary member of the Association.

4.2 The classes of membership shall be:

- (a) Full membership, which shall be open to any person being an owner or part-owner of a C.O.D
- (b) Associate membership, which shall be open to any person having an interest in the objects of the Association. Any person who charters a Project boat for 2 or more races shall be deemed to be an Associate member

4.3 The Centenary Project (the Project) shall be deemed to be a full member of the Association and up to two representatives appointed by the Project shall be entitled to attend every meeting.

## 5 Rights of members

5.1 Full members may attend all meetings and vote. Subject to 5.2 below, there shall only be one vote per COD.

5.2 For the purposes of voting on any matter including alterations to the Constitution, if the COD Centenary Project (the Project) owns at least one boat, then:

- (a) It shall be deemed to be a **member of the Class Association**, but the Project shall only have one vote irrespective of the number of boats it owns, such vote being cast by the Project's appointed representative; and
- (b) For the purposes of computing two-thirds of **members** (in rule 13.1) the Project shall be deemed **to hold a single membership** irrespective of the number of boats actually owned by the Project, and the total number **members** shall be computed accordingly.

5.3 A full member who is under 18 may not vote

5.4 Associate members may purchase Association regalia and receive the association newsletter and shall have such other rights as the Association may from time to time determine may attend meetings but may not vote.

## **6 Annual Subscription**

- 6.1 The annual subscriptions for full and associate membership shall be fixed at the AGM and shall be paid before the start of the sailing season for that year (being the date of the first race scheduled in the CYC sailing programme)
- 6.2 The annual subscription for full membership shall be payable per COD and shall entitle every owner or part owner of that COD to full membership
- 6.3 Any person who ceases to be an owner or part owner of a COD shall immediately cease to be a full member but shall be entitled to associate membership for the remainder of that year without payment of any additional subscription
- 6.4 The annual subscription for associate membership shall be payable per person

## **7 Change of Ownership**

- 7.1 Any person who ceases to be an owner or part owner of a COD shall immediately notify the Secretary and shall supply the postal/email address and telephone number of the new owner(s)
- 7.2 Any person who becomes an owner or part owner of a COD shall immediately notify the Secretary and shall supply their postal/email address and telephone number

## **8 Officers and Measurer**

- 8.1 The officers of the Association shall be: the President, Class Captain, Secretary and Treasurer
- 8.2 No person may be an officer of the Association unless he is also a full member, except for the President
- 8.3 A casual vacancy arising amongst the Officers may be filled by election at any owners meeting
- 8.4 The Class Captain shall not be permitted to stand for re-election at the second AGM after his appointment
- 8.5 The Association Measurer shall be the CYC Hon Measurer ex officio

## **9 Annual General Meeting**

- 9.1 The AGM for any year shall be held during the period between the end of the sailing season and the CYC AGM.
- 9.2 At least 21 days written notice shall be given of the AGM
- 9.3 The quorum for the AGM shall be not less than 5 full members present
- 9.4 All decision shall be taken by a simple majority
- 9.5 The business to be transacted at the AGM shall be:
  - (a) to receive the Class Captain's report
  - (b) to receive the Treasurer's report and to approve the accounts for the previous year
  - (c) to fix the membership subscriptions for the current year
  - (d) to appoint the officers
  - (e) to nominate representatives to serve on CYC sailing Committee
  - (f) Any Other Business of which notice has been given to the Secretary at least 14 days before the meeting or which the meeting agrees shall be transacted

## **10 Owners Meetings**

- 10.1 There shall be not less than two owners meetings in each year in addition to the AGM, one of which shall be held during the sailing season and the other during the off-season and 7 days notice shall be given of such a meeting
- 10.2 Owners meetings additional to the above may be called by the Class Captain or the Secretary on 7 days notice being given except in case of emergency
- 10.3 The quorum at an owners meeting shall be not less than 3 full members present
- 10.4 All decisions shall be taken by a simple majority

**11 Chairman**

- 11.1 The Chairman of every meeting shall be the Class Captain or if he is not present such other person (being a full member) as may be appointed by the meeting
- 11.2 The Chairman shall be entitled to exercise his vote on any issue

**12 Rules and Specifications**

- 12.1 The Rules and Specifications of the Conway One Design Class, including the sail plan, shall be deemed to be incorporated in this Constitution

**13 Alterations**

- 13.1 No alteration shall be permitted to this Constitution or the Rules and Specifications of the Conway One Design Class without the approval of two-thirds of its members (**maximum** one vote per C.O.D)

**14 Postal Ballot**

- 14.1 Any proposal for alteration of this constitution or the Rules and Specifications of the Conway One Design Class may be put to a postal ballot provided that the resolution is properly proposed and seconded and communicated to every owner either by email or hard copy according to the preference they have expressed.
- 14.2 Voting in a postal ballot may be by email or hard copy (delivered to the Class Secretary) but the deadline for voting in every postal ballot shall be 21 days from the date when it is sent out.
- 14.3 Articles 14.1 and 14.2 above shall have ceased to have effect on 1st November 2022 unless extended.

**15 Notices and Co-ownership**

- 15.1 Whenever a C.O.D is owned by more than one person, the owners of that C.O.D shall nominate one of them to receive notices ('the nominated owner') and failing such nomination the Secretary may select an owner to be the nominated owner.
- 15.2 Whenever notice is required to be given of any meeting or other matter pursuant to this Constitution, the Secretary shall have no obligation to give notice except to the nominated owner
- 15.3 Notice given to the nominated owner shall be deemed to be valid notice to the other owners
- 15.4 It shall be the responsibility of the nominated owner to give notice to his co-owners
- 15.5 Whenever possible, communication of notices shall be by email. Any member who provides an email address shall be deemed to have consented to receive notices by email. Any member who does not wish to receive notice by email must inform the Secretary and Captain in sufficient time to receive a hardcopy version. The onus is on the Owner to stay informed of all Association issues. "Written notice" and "Postal Ballot" in this constitution can also mean email.

**16. Half Models**

- 16.1 When a new owner has completed six races in one season, in home waters, they shall be entitled to a half model, subject to availability.
- 16.2 Circular, metal discs will be given annually to each boat, suitably engraved with the number of First, Second and Third places, and number of starts gained that season by that boat, to attach to their half model, if appropriate.